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# SYNCHRO BC 2015 ANNUAL GENERAL MEETING

October 25, 2015 / 9am – 10.30am

Fortius Sport & Health

3717 Kensington Ave, Burnaby, BC, V5B 3B8

## MINUTES

### 1. Call to Order

Shannon Higgins called the meeting to order at 9.12am

- Total votes registered = 50
- A quorum is 5 votes (Bylaw 3.1)
- Ordinary Resolutions require a 50+% majority to pass = 25 votes
- Special Resolutions require a 75% majority to pass = 37 votes

### 2. Adoption of Agenda

**MOTION:** (Josephine Dick/Parissa Bhullar) to approve the Agenda as amended **Carried**

Discussion: There was not enough notice of the Special Resolutions as per the Society Act. The Special Resolutions are tabled.

### 3. Minutes of 2014 Synchro BC Annual General Meeting (Nov 22, 2014)

**MOTION:** (ReaAnne Rose/Tammy Lyon) to approve the Minutes as circulated **Carried**

Discussion: Why were the Board of Directors at the last Annual General Meeting not approved as two year term positions when that is what our bylaws state?

Answer: Because our Bylaws were approved to two year terms at the last Annual General Meeting it was decided that the Board of Directors at the first Board of Directors meeting would decide on the term length of each Director so that half of the Board of Directors terms expire each year.

### 4. Synchro BC President & Executive Director Report

4.1. Synchro BC had help and feedback from outside expert Marilyn Payne on Policy review and update. viaSport, our Governing funding body. Meeting with them on Tuesday, October 27, 2015 where Synchro BC will be go through a two hour review meeting. All Provincial Sports Organizations are going through this program.

4.2. Towards Excellence Program's new Talent Identification Program. We are bringing the best coaches and athletes together for a yearly program in order to have a great high performance pool to choose from for the Canada Winter Games and international competitions. On top of what clubs are doing, Synchro BC is now offering enhanced training opportunities for the Top 28 athletes for more national team and podium success.

#### 4.3. Communication

Synchro BC created and launched a new Website, re-introduced the eSplash, created an Alumni eSplash and is holding bi-monthly Virtual Roundtable meetings with club executives.

#### 4.4. Awards & Bursaries

Synchro BC reviewed Sport BC's annual awards and based several awards on their criteria and applications for dual purpose (Synchro BC and Sport BC award nominations). Synchro BC held

it's first annual award banquet on the Saturday, November 24<sup>th</sup>, 2015.

Moira Gookstetter was the resource for Synchro BC in the creation of an additional four bursary awards (Athlete Hardship, Coaching Bursary, National Team Athlete and Officials Bursary Award).

## 5. Presentation of the 2014-2015 Audited Financial Statement

### 5.1. Approval of the Audited Financial Statement

Syncho BC changed its Auditors to MNP LLP. Overall, we were very happy with the new auditors and appreciated their professionalism, recommendations and service provided.

Synchro BC needs to submit income tax to CRA (total asset more than \$200,000.00 at fiscal year end due to receiving next seasons Gaming Grant and viaSport funding before year end) and submit a GST claim form for the last two season.

**MOTION:** (Debbie Provencher /Leah Papillo) to approve the 2014-2015 Audited Financial Statements as circulated. Carried

## 6. Presentation of Committee Reports

See committee reports as circulated

6.1. Coaching

6.2. Officials

6.3. Sport Development

6.4. High Performance

## 7. Presentation of Club Reports

The following clubs submitted club reports at circulated: BC Adapted, BCAQ, BURN, FVM, HOLLY, KKAM, RW, VMS VPW, VIC

## 8. Resolutions to the Annual General Meeting

### 8.1. Ordinary Resolutions:

8.1.1. Motion to accept the AGM reports as presented

**MOTION:** (Andrew Scott/Anne-Marie North) to approve the President/Executive AGM reports as circulated. Carried

**MOTION:** (Deb Lachance/Josephine Dick) to approve the committee reports as circulated. Carried

**MOTION:** (Tammy Lyon/Andrew Scott) to approve the club reports as circulated Carried

8.1.2. Motion to approve the actions of the Board of Directors for 2014-2015

**MOTION:** (Carolyn Nichols/Andrew Scott) to approve the actions of the Board of Directors for the 2014-2015 season. Carried

8.1.3. Motion to appoint Auditors for the 2015-2016 fiscal year

**MOTION:** (Josephine Dick/Leah Papillo) to appoint MNP LLP as the Auditors for the 2015-2016 fiscal year Carried

8.2. Special Resolutions to Revise the Bylaws

**MOTION:** (Leah Papillo/Andrew Scott) to table the Special Resolutions to a later date due to the late notice of the Resolutions to the membership in accordance with the Society Act.

Carried

- 8.2.1. Resolution #1 (Signing officers)
- 8.2.2. Resolution #2 (Age / Reduction of Conflict)
- 8.2.3. Resolution #3 (Standing Committees)
- 8.2.4. Resolution # (Housekeeping changes)
- 8.2.5. Resolution # (Approval of revised Bylaws)

**9. Elections:**

9.1. Vice President (presently Christine Miller)

Christine Miller has put her name forward to re-run for the Board of Director Vice President Position. No other nomination were made from the floor. Christine Miller is Vice President for a two-year term by acclimation.

9.2. Member at large (presently Carol Stewart)

9.3. Member at Large (presently Alyson Plecash – Chair of Coaching Development Committee)

9.4. Member at Large (presently Lisa Balcombe – Chair of Officials Committee)

Alyson Plecash and Lisa Balcombe are not re-running for the position of Director at Large. Carol Stewart is re-running for Director at Large. Elise Canter put in a nomination ahead of the Annual General Meeting. Anne-Marie North was nominated by Debbie Provencher and Parissa Bhullar nominated herself.

After a vote by ballot, Elise Canter, Anne-Marie North and Carol Stewart

**MOTION:** (Josephine Dick/Shari Hurst) to destroy the ballots

Carried

**10. New Business**

There is no new Business

**11. Adjournment**

MOTION: (Josephine Dick/Leah Papillo) to adjourn the meeting at 10.40am