



BOARD OF DIRECTORS MEETING MINUTES

June 3, 2019 at 7:15-9:45 pm

WELCOME AND CALL TO ORDER

RaeAnne Rose called the meeting to order at 7:29 pm.

ATTENDANCE

Voting: RaeAnne Rose, Rhonda Vanderfluit, Carol Stewart, Rosoleen Rutherford, Disa Fladmark, Lisa Balcombe

Staff: Jennifer Keith, Susan Kemper, Tanya Magee

Regrets: Anne-Marie North, Elise Fagnan, Jordan Wuest

Guests:

OPENING BUSINESS

1. Welcome & Approval of Agenda

MOTION: (Vanderfluit/Stewart) to approve the Agenda as amended to alter the order of reporting. Carried

2. Declaration of Potential Conflict of Interest

No potential conflicts of interest were declared.

3. Minutes from April 1, 2019 – Review & Acceptance

MOTION: (Rutherford/Stewart) to approve the Minutes as circulated. Carried

4. Action Items

The Action Items were reviewed in details and updates were provided.

5. Reports

The following reports were submitted and are attached:

- a. President's Report

Rose noted that with recent availability conflicts arising, there are not enough Board members available for the Board Planning meeting scheduled for June 22nd, 2019. It was agreed that the meeting could be postponed provided a regular meeting is scheduled in July.

ACTION: Keith to create Doodle poll to determine availability for a Board meeting in July and for a full-day meeting in September.

ACTION: Keith to cancel meeting space, catering, accommodations and facilitator for June 22nd and reschedule accordingly.

b. Executive Director's Report

In addition to her report, Keith noted in her report that 2020 will mark Synchro BC's 40th anniversary. It was agreed that an ad hoc committee should be established to plan an appropriate celebration throughout the year.

c. Financial Report

Three BC athletes have been invited to attend the 13-15 National Team Selection Camp in Montreal. With recent changes to the National team program, the wording of our National Team Athlete bursary no longer aligns with selection and opportunities on National Teams. The Board has asked the Awards Committee to make appropriate recommendations to adjust the bursary criteria to align with the new National Team process and, in the meantime, the Board agreed to award each of the three athletes \$275 which is equivalent to the former cost of the National Team Trials Fee that they would have been eligible for under the previous program. Further funding may be available to these athletes depending on the changes recommended by the Awards Committee. In addition, if they were part of the AAP trials in 2018-19, they will be eligible to receive AAP funds.

MOTION: (Vanderfluit/Stewart) to award National Team Trials funding of \$275.00 to the three athletes invited to the 13-15 National Team Camp in Montreal. Carried

ACTION: Keith to distribute funding to the athletes and advise of other potential funding

ACTION: Keith to work with the Awards Committee to revise the National Team Athlete Bursary award to reflect precedent and changes to Canada Artistic Swimming's trials process.

d. Sport Development Report

Magee presented her report and the changes to the LTAD Testing plan for 2019-2020.

ACTION: At the next Board meeting, Magee to propose consequences for club's not completing mandatory LTAD testing in 2019-2020.

ACTION: Balcombe to create an Officials' version of the Technical Package.

Magee left the meeting after presenting the Sport Development Report.

e. High Performance Report

Kemper presented her report noting that Canada Artistic Swimming has significantly limited international travel opportunities which is negatively impacting BC's provincial program as well as club programming. Kemper noted that the focus of the new HP Plan is to bridge the gaps between the provincial and national development programs.

Kemper reviewed the 2019-2021 High Performance Plan noting that Ignite Gold will include programming for the Top 12 athletes in the Junior, Senior or university age groups every 3 weeks. The Ignite Gold program would also compete at all provincial and national events in the Senior team events. For the 2019-2020 season, Ignite Gold will

compete last year's CWG routine which would be adapted to meet the Senior elements requirements. A process is being developed to select the athletes which will align with the National Team trials process.

Ignite Silver will be the parallel program for 16 athletes in the 11-12 and 13-15 age groups with plans for them to train every 6 weeks. Kemper recommended that since we know the talent available in the province, coaches could be recruited for the various roles in the program rather than going through an open application process.

MOTION: (Vanderfluit/Stewart) to accept the Reports as circulated. **Carried**

Kemper left the meeting after presenting the High Performance Report.

Rose noted that just prior to the start of the meeting, Synchro BC received a letter signed by multiple National Stream club presidents indicating their clubs do not support the proposed 2019-2021 High Performance Plan. It was agreed that the Club Head Coaches were given direction during the HP Plan presentation to forward feedback directly to the High Performance Director. As such the Board did not consider the letter at this meeting.

ACTION: Rose to respond to the club presidents that Club Head Coaches are to follow the process established for providing HP Plan feedback.

NEW BUSINESS

6. RFD 2019-80 – Updates to Conduct Policy

MOTION: (Vanderfluit/Balcombe) To approve the recommended amendments to the Synchro BC Conduct Policy. **Carried**

ACTION: Keith to publish the updated version of the Conduct Policy.

7. RFD 2019-81 – Revisions to BC Officials Committee Terms of Reference

MOTION: (Balcombe/Stewart) To approve the recommended amendments to the BC Officials Committee Terms of Reference. **Carried**

ACTION: Keith to publish the updated BC Officials Terms of Reference on the website.

8. RFD 2019-82 – Finance Policy Update

MOTION: (Rutherford/Stewart) To approve the recommended amendments to the Synchro BC Finance Policy. **Carried**

9. RFD 2019-83 – Coach Certification Update

MOTION: (Stewart/Fladmark) To approve the recommended amendments to the Synchro BC Coach Certification Policy. **Carried**

ACTION: Keith to distribute the updated policy to BC's Coaches and Clubs.

ACTION: Leadership Team to present changes to the policy to coaches at Year-End Coaches Meeting on June 15, 2019.

10. 2019-2020 Budget

MOTION: (Stewart/Rutherford) To approve the deferral of the April, May and June viaSport contributions to fiscal 2019-2020.

There is consensus among the Board that the Summit will not be offered in 2019-2020.

There was consensus that a 40th Anniversary and Awards Celebration aligned with the Provincial Program Trials running on October 19th. It was agreed that former athletes, coaches, and officials should be invited to speak about the impact of synchro on their lives.

MOTION: (Stewart/Vanderfluit) To approve the first draft of the 2019-2020 budget as presented with the understanding that a final version of the budget will be presented at a future date. **Carried**

ACTION: Keith to add a revenue category related to transferring restricted funds for bursary distribution.

ACTION: Keith to send a call to members to create an ad hoc 40th Anniversary Celebration Working Group

The meeting was adjourned at 9:56 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES:

July 8, 2019	7:00 – 9:30 pm	Synchro BC Office / GoTo Meeting
August 2019	NO MEETING	
September 9, 2019	7:00 – 9:30 pm	Synchro BC Office / GoTo Meeting
September 28, 2019*	9:00 am – 5:00 pm	London Room, Fortius Sport & Health

* Full day professional development or planning meeting.