

BOARD OF DIRECTORS MEETING MINUTES

July 11, 2022 at 7:00 pm

ATTENDANCE

Voting: RaeAnne Rose, Anne-Marie North, Ann Stirrat, Jo-Anne Emery, Carol Stewart, Manraj Khurana, Mandy Curtis

Staff: Jennifer Keith

Regrets: Marina Chekunova

1. CALL TO ORDER

North called the meeting to order at 7:04 pm.

2. LAND ACKNOWLEDGEMENT

Keith acknowledged that she is privileged to live, work, play and raise her family on the traditional, ancestral and unceded territory of the Coast Salish, Katzie, Tsawwassen, Kwikwetlem, Tsleil-Waututh, Sto:lo, Qayqyat, and Musqueam First Nations.

3. APPROVAL OF AGENDA

MOTION: Stewart made a motion to approve the Agenda, as circulated.

4. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

No conflicts of interest were declared.

5. MINUTES FROM PREVIOUS MEETINGS – REVIEW & ACCEPT

MOTION: Stewart made a motion to approve the minutes from June 6, 2022, as amended.

6. ACTION ITEMS

Keith referred to the action item included in the meeting package.

7. REPORTS

a. President's Report

No report.

b. Executive Director's Report

Keith referred to the report included in the meeting package, noting that it provides the final quarterly update against the strategic objectives for the current fiscal year. She highlighted that all the current staff have updated job descriptions, new employment contracts, and are set up with payroll services. She also highlighted that work is underway with the marketing specialists. Given the timing of the partnership, the initial focus will be on branding and creating professional and consistent communication assets with increasing the profile of the sport and promotional efforts to follow.

c. Financial Report

Stirrat reported that as noted in the Finance Report, the Finance Committee did not meet to review the statements presented in the meeting package. She reflected that the activities for the month of May were standard with the addition of competition and Ignite Program revenues being offset by the respective expenses. She advised that the ED Projections column show the overall financial position at year-end with

the deferred revenues approved at the last meeting being taken into consideration. She further noted that there are some issues affecting the 2022-23 budget identified in the report that the Finance Committee will need to consider.

d. Sport Development Report

Keith referred to the report presented in the meeting package noting that significant changes to the training meet delivery model are expected for the 2022-23 season and supported by the members. This will create a shift in developmental programming for athletes, coaches and officials which aligns with the Board's alternative vision for the Annual Summit.

e. High Performance Report

Keith referred to the report presented in the meeting package highlighting that 22 athletes are registered for the 2022 Choreography Camp. The contract and travel plans for the Lead Choreographer are finalized and the terms of participation for the supporting coaching staff are confirmed. Agreements will be distributed this week.

RaeAnne Rose joined the meeting at 7:27 pm.

BUSINESS CARRIED FORWARD

8. RFD 2022-196 – REPEAL OF COVID-19 POLICIES

MOTION: (Stewart/Stirrat) to repeal the Return to Artistic Swimming Guidelines, Artistic Swimming Restart Plan, and COVID-19 Vaccination Policy. Carried

ACTION: Keith to advise the membership.

9. PROPOSED BYLAW AMENDMENTS REVIEW

Keith reported that during the Year-End Club Meeting, she met with a small groups of club leaders where she presented the survey findings and the group further discussed eligibility to serve on the BCAS Board of Directors. The group agreed that paid leaders such as club head coaches, technical directors or club administrators should not be permitted to concurrently serve on the BCAS Board while maintaining their paid position with the club but volunteers, including club presidents, members of club executives, and officials should be allowed to concurrently serve on the BCAS Board of Directors.

ACTION: Keith to distribute the Board's proposed position on Board Eligibility and the Discipline and Removal of a Director for final feedback from members before drafting the final proposed amendments for the AGM.

Mandy Curtis joined the meeting at 7:38 pm.

10. BOARD SUCCESSION PLANNING

Rose noted that the information presented in the meeting package provides a snapshot of the organizational risks that were identified as part of the risk management session in September and an assessment of the current Board's collective skill set and capacity to govern the affairs of the organization. With the terms of four Board member ending in November, it is important that the Board develop a strategy to fill the vacancies with individuals who have the skills required to navigate the increasingly changing and complicated governance needs of the Board of Directors.

MOTION: (North/Curtis) to move the meeting in camera. Carried

11. IN CAMERA

The Board discussed governance related matters.

The meeting was adjourned at 8:52 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES:

August 2022	NO MEETING	
September 12, 2022	7:00-9:30 pm	Zoom
October 3, 2022	7:00-9:30 pm	Zoom
November 7, 2022	7:00-9:30 pm	Zoom
November 19, 2022	AGM	