

BOARD OF DIRECTORS MEETING MINUTES

October 21, 2024 at 7:00 pm

ATTENDANCE

Voting: Mandy Curtis, Ling (Christina) Jiang, Ann Stirrat, Anne-Marie North, Dana Xu, Carol Stewart, Robin Bennu

Staff: Rebecca Tamil Selven, Tanya Magee

Regrets: Cybil Nomura, Edward Fan

1. CALL TO ORDER

Curtis called the meeting to order at 7:03 pm.

2. LAND ACKNOWLEDGEMENT

Ann-Marie led the land acknowledgement by noting that she is privileged to be attending this meeting from the traditional and unceded territories of the Coast Salish People, including the Mesqueam, Tseil Waututh, Squamish and Sto:Lo peoples.

3. APPROVAL OF AGENDA

MOTION: Stewart made a motion to approve the Agenda.

4. DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

Stirrat, Jiang, & Xu declared a conflict for item 13 as it relates to PWAS.

Noth declared a conflict for item 13 as it relates to Caprice.

5. MINUTES FROM PREVIOUS MEETINGS – REVIEW & ACCEPT

MOTION: Stewart made a motion to approve the minutes from September 30, 2024.

6. ACTION ITEMS

Tamil Selven and Curtis referred to the action item included in the meeting package. The document needs to be updated, and Tamil Selven will do a review of the items to see what is completed and what is outstanding.

ACTION: Tamil Selven to review the Action Items document and create a new version with outstanding action items.

7. SPORT DEVELOPMENT MANAGER

Magee referenced her report included in the board package, noting updates for Training Meet #1 and the progress with RAMP registration.

8. HIGH PERFORMANCE MANAGER

Tamil Selven spoke to the report provided by Pledger, including the release of the HP Plan and upcoming Team BC activities at TM1.

9. EXECUTIVE DIRECTOR'S REPORT

Tamil Selven reported on her first few weeks with the organization, noting areas of priority for the coming months, as indicated in the attached report. Technology updates and a Club Education Webinar series are priorities for the winter.

10. PRESIDENT'S REPORT

Curtis spoke verbally, noting there were no major updates as the CAS call is upcoming. She noted working with Tamil Selven on her transition into the Executive Director role.

11. FINANCE REPORT

Stirrat spoke verbally to her report, noting that the current items were working with RBC to change over signing authority, get corporate credit cards for staff, and the ongoing audit with MNP.

12. COP REPORT

Curtis and Tamil Selven spoke to the COP report provided by Duncan. It was noted that it may not be accurate.

ACTION: Tamil Selven to review the Club Compliance survey and determine if any items are outstanding.

13. AGM

Tentative AGM date is currently set for November 16th at 10:00AM. Currently waiting on MNP to confirm the audited financials will be completed.

ACTION: Tamil Selven to follow up with MNP to determine if the financials will be completed in time to review at the upcoming board meeting November 4th, to be approved for an AGM date of November 16th. If yes, Tamil Selven to proceed with notification and nominations package preparation.

14. SAFE SPORT UPDATE

MOTION: (Bennu/Stewart) to move the meeting in camera.

Carried

IN CAMERA

North left the meeting at 8:12 pm.

North rejoined the meeting at 8:21pm

Xu, Stirrat & Jiang left the meeting at 8:22PM

The meeting was adjourned at 8:47 pm.