

## BOARD OF DIRECTORS MEETING MINUTES

November 4, 2024 at 7:00 pm

### ATTENDANCE

Voting: Mandy Curtis, Ling (Christina) Jiang, Ann Stirrat, Anne-Marie North, Dana Xu, Carol Stewart, Robin Bennu, Edward Fan, Cybil Nomura (joined at 7:06PM)

Staff: Rebecca Tamil Selven

Guest: Paul Smith (MNP)

### 1. CALL TO ORDER

North called the meeting to order at 7:02 pm.

**MOTION:** Motion to amend the agenda to move item 7 up to 2 to allow Paul from MNP to present the financial statements.

Moved by Bennu, Seconded by Stirrat

**CARRIED**

### 2. REVIEW OF AUDITED FINANCIAL STATEMENTS

Paul from MNP reviewed the Audited Financial Statements. Overall the opinion of MNP is that the presented financial statements fairly represent the financial position of the Organization as of June 30, 2024.

*Paul Smith left at 7:17PM*

**MOTION:** To approve RFD 2024-255 – To approve the 2023-2024 BCAS Audited Financial Statements.

Moved by Stewart, Seconded by Stirrat

**CARRIED**

### 3. LAND ACKNOWLEDGEMENT

Coast Salish, including Musqueam, squamish, st – follow up.

### 4. APPROVAL OF AGENDA

**MOTION:** Stewart made a motion to approve the Agenda.

Accept minutes from October 21 - Stewart -- Nomura

### 5. DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No conflicts of Interest were declared for the agenda as presented.

### 6. MINUTES FROM PREVIOUS MEETINGS – REVIEW & ACCEPT

**MOTION:** Stewart made a motion to approve the minutes from September 30, 2024.

### 7. ACTION ITEMS

Tamil Selven updating the Action Items document and will provide an update at the next board meeting.

**ACTION:** Tamil Selven to review the Action Items document and create a new version with outstanding action items.

8. Management Letter – share management letter with fiancé committee and the board. Rebecca to action items in letter to increase security and improve IT practices. Rebecca to follow up with Rebecca

#### **9. EXECUTIVE DIRECTOR'S REPORT**

Tamil Selven reported on the updated COP Report and Club Compliance Status. There is only one club who is currently fully compliant.

**ACTION ITEMS:** RT to follow up with all clubs to follow up on outstanding items.

#### **10. FINANCE REPORT**

Forecast to be updated for next meeting upon budget review and updating.

Action: RT to review Athlete Development line items to split to correct programs to more accurately reflect spending.

#### **11. PRESIDENT'S REPORT**

Working with staff to get operations. Getting ready for AGM. TM1 happening in Kamloops this weekend.

#### **12. RFD 2024-253– VERNON SILHOUETTES**

Motion to Accept RFD: Carol – Bennu

RT presented more information from the club as well as a sample MOU from 2023.

Bennu moved to amend FD for 2024/2025 season. (after each party)

Stewart Second

**CARRIED**

**Action – Rebecca to draft MOU and follow up with Vernon on any outstanding COP requirements prior to signing and completing the MOU.**

**8:01PM – Edward Left meeting**

#### **13. RFD-2024-254**

Motion to accept RFD 2024-254– Stewart, Second Xu, CARRIED – Bennu Abstained

Motion to accept RFD 2024-254a to amend the BCAS Finance Policy Section 9.1 – Bennu, Xu - CARRIED

#### **14. AGM**

XU, as member of Nominations Committee – recommend all three standing board members

ACTION: RT to put together Nomination Report with three standing board members and distribute to board prior to posting on the website.

**The meeting was adjourned at 8:49PM**