



BOARD OF DIRECTORS MEETING MINUTES

January 20, 2025 at 7:00 pm

ATTENDANCE

Voting: Mandy Curtis, Ling (Christina) Jiang, Ann Stirrat, Anne-Marie North, Carol Stewart, Robin Bennu, Edward Fan, Ren Deng

Staff: Rebecca Tamil Selven

Guest: Samantha Heron (ITP Sport Chief Complaints Officer)

1. CALL TO ORDER

North called the meeting to order at 7:03pm

2. LAND ACKNOWLEDGEMENT

Jiang acknowledged the traditional and ancestral land Musqueam territory, grateful for the opportunity to live here. She thanked the generations of people who have taken care of this land, recognizing their historic connection to this land.

3. APPROVAL OF AGENDA

MOTION: Stewart made a motion to approve the Agenda.

Stirrat Seconded

- North Requested to add Awards to agenda in New Business.
- Move Minutes from December 2nd to after ITP Presentation

CARRIED

4. DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

Safe Sport Updates

Caprice - North

PWAS – Jiang, Fan, Deng

5. REVIEW MINTES FROM DECEMBER 2

MOTION: Stewart made a motion to approve the minutes.

Stirrat Seconded

6. ITP SPORT PRESENTATION

S. Heron from ITP Sport gave a presentation on ITP's process and ability to manage Discipline and Complaints. She provided multiple options for ITP's involvement in the management of BCAS' complaints for board discussion.

8:00PM – FAN LEFT

7. BC GAMES CORE SPORT STATUS

Tamil Selven provided an update on BCAS' BC Games Core Sport Status. Overall, the organization scores well in all areas, but we unfortunately missed meeting the representation criteria by one (1) athlete. To



maintain core sport status, organizations must have a minimum level of representation from six (6) out of eight (8) zones. We met this in five (5) and were short in the sixth zone by one (1) athlete. Staff have identified this as a priority, and the SDM will be reaching out to at risk areas to determine an action plan for the 2026 BC Winter Games.

8. RFD: 2024-257 ACCIDENT & INJURY POLICY (BYE REQUEST)

MOTION: to adopt RFD: 2024-257 Bennu
Second Stewart

MOTION: by Bennu to amend the Subject to: “Amendment to Accident and Injury Policy”, change Appendix B “Steps for Submissions Less than 7 days or less before the start of event”, and change reference to Medical Byes to Bye Request as appropriate.
Second Stewart.

CARRIED – Approved with amendments

8:35PM – DENG LEFT

9. AWARDS

North wanted to confirm that awards presented at PCOQ would be shared. Tamil Selven confirmed that the awards would be shared on our website, via social media, and in the February newsletter.

10. FINANCE REPORT

Stirrat provided an overview of the presented report. A more up to date forecast at next meeting with paid invoices and expenses in December and January. We are currently exploring new sources of revenue to offset current forecast. Two corporate credit cards should be received soon to improve operational efficiency. WE are also looking at the implementation of RBC Express to support with online banking processes.

11. PRESIDENTS REPORT

CAS Presidents meeting – December as presented.

12. HP REPORT

Tamil Selven gave an overview of the HP report as presented.

13. BOARD SCHEDULE

Board meetings will be every second Monday, with amendments made as needed.

MOTION: Stewart to go in camera
Bennu second

14. SAFE SPORT UPDATE (In Camera)

MOTION: Stirrat to adjourn the meeting.
North second

The meeting was adjourned at 9:17PM