



BOARD OF DIRECTORS MEETING MINUTES

December 4, 2017 at 7:00-9:30 pm

WELCOME AND CALL TO ORDER

RaeAnne Rose called the meeting to order at 7:00 pm.

ATTENDANCE

Voting: RaeAnne Rose, Rhonda Vanderfluit, Sonja Dickinson, Lisa Balcombe, Susan Kemper

Staff: Jennifer Keith

Absent: Tanya Magee, Elise Cantner, Carol Stewart

Guests:

OPENING BUSINESS

1. Approval of Agenda & Welcome

MOTION: (Dickinson/Vanderfluit) to approve the Agenda as presented. **Carried**

2. Minutes from September 25, 2017 – Review & Acceptance

MOTION: (Vanderfluit/Kemper) to approve the Minutes as circulated **Carried**

3. Minutes from November 6, 2017 – Review & Acceptance

MOTION: (Kemper/Vanderfluit) to approve the Minutes as circulated **Carried**

ACTION: Keith to update the volunteer list to add Sharon Devana to Synchro Canada LTAD Task Force.

4. Action Items reviewed and updated

5. Reports

The following reports were submitted and are attached:

- a. President Report
- b. Executive Director Report

It was noted that there are fewer officials registered this season than in past season making it challenging to fulfill all of meet requirements, especially Panel Referees.

ACTION: Keith to work with staff to follow up with officials that were registered in past seasons to encourage them to reactivate their registration.

ACTION: Keith and Officials Committee to set up a referee course (Module D) in each region for parents. Encourage all clubs to provide several volunteers to be trained to ensure viable officiating at meets.

- c. High Performance Director Report

ACTION: Kemper to set up a parents' CWG information session with TID coaches at Regionals.

- d. Sport Development Director Report
- e. Financial Report

f. Governance Committee Report

MOTION: (Vanderfluit/Dickinson) to approve the Reports as circulated Carried

BUSINESS CARRIED FORWARD

6. Request for Decisions

a. RFD 2017-29 – Regional Coaches Plan

MOTION: (Balcombe/Vanderfluit) to increase the budget of the regional coach proposal from \$3,445.00 to \$5,900.00. Carried

ACTION: Magee to advertise and coordinate the selection of the regional coaches.

b. 2017-30 – Abolish Bursary Selection & Review Committee

MOTION: (Dickinson/Balcombe) to abolish the Bursary Selection & Review Committee. Carried

ACTION: Keith to update website as required.

c. 2017-31 – Abolish the Marketing Director and Competitions Director Positions

MOTION: (Dickinson/Kemper) to abolish the Marketing Director and Competitions Director positions on the Synchro BC Board of Directors. Carried

d. RFD 2017-32 – Sport Development Committee Terms of Reference

MOTION: (Vanderfluit/Dickinson) to approve the revised Sport Development Committee Terms of Reference as presented by the Sport Development Committee. Carried

ACTION: Keith to update the terms of reference on the website

e. RFD 2017-33 – Reorganization of Board Committees

MOTION: (Vanderfluit/Kemper) to consolidate the duties of the board committees into three committees: Executive Committee, Human Resources Committee, and Governance Committee. Carried

ACTION: Keith to update the committee lists/website

f. RFD 2017-34 – Governance Committee Terms of Reference

MOTION: (Dickinson/Kemper) to approve the Governance Committee Terms of Reference as presented by the Governance Committee. Carried

ACTION: Keith to update the terms of reference on the website

g. RFD 2017-35 – Executive Committee Terms of Reference

MOTION: (Dickinson/Balcombe) to approve the Executive Committee Terms of Reference as presented by the Governance Committee. Carried

ACTION: Keith to update the terms of reference on the website

- h. RFD 2017-36 – Proposal to Join True Sport

MOTION: (Balcombe/Kemper) to approve Synchro BC joining True Sport as a first step in aligning the culture of synchronized swimming in BC with the True Sport Principles.

Carried

ACTION: Keith to advise the membership that Synchro BC is a True Sport Organization and to share resources to support members in joining True Sport and embedding the principles into the culture of the sport.

- i. RFD 2017-37 – Athlete Hardship Bursary Award

MOTION: (Balcombe/Vanderfluit) to approve the recommendation of the Awards Committee to award a \$1,000 bursary for the athlete whose application met the bursary criteria in relation to demonstrated participation in “activities beyond regular training costs” and to deny the application of the athlete who requested support for activities that the committee deemed to be “regular training costs” including club and meet fees.

Carried

ACTION: Keith to issue bursaries funds as approved

- j. RFD 2017-38 – Coaching Bursary Award

MOTION: (Vanderfluit/Kemper) to approve the recommendation of the Awards Committee to award \$500 coaching bursary awards for Alina Aref'yeva and Tanya Magee.

Carried

ACTION: Keith to issue bursaries funds

- k. RFD 2017-39 – Technical Routine Fees

MOTION: (Dickinson/Kemper) to approve a tech routine fee for Junior and Senior events for the 2017 Provincial Championships that is 50% of the free routine fee.

Carried

7. Susan Kemper reported that Tara Gant has accepted the position as the 2019 Canada Winter Games Head Coach.

The meeting was adjourned at 9:25 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES

January 20, 2018	8:30 AM – 5:00 PM	Fortius Sport & Health
February 5, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
March 5, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
April 9, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
May 7, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
June 16 or 23	8:30 AM – 5:00 PM	Fortius Sport & Health
July 9, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
September 10, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
October 19-21, 2018	AGM & Summit	TBD