
BOARD OF DIRECTORS MEETING MINUTES

March 5, 2017 at 7:00-10:00 pm

WELCOME AND CALL TO ORDER

RaeAnne Rose called the meeting to order at 7:01 pm.

ATTENDANCE

Voting: RaeAnne Rose, Rhonda Vanderfluit, Sonja Dickinson, Lisa Balcombe, Susan Kemper
Staff: Jennifer Keith
Absent: Elise Cantner, Carol Stewart, Tanya Magee
Guests: Sheila Bouman, CEO, viaSport

OPENING BUSINESS

1. Approval of Agenda & Welcome
Rose noted that Sheila Bouman will join the meeting at 7:30 pm to provide some context about the Water Polo BC proposal. Agenda item 8 will be considered when she joins the meeting.
MOTION: (Balcombe/Dickinson) to approve the Agenda as circulated. Carried
2. Declaration of Potential Conflict of Interest
Contracted staff will be excused from the meeting prior to the In-Camera session.
3. Minutes from February 5, 2018 – Review & Acceptance
MOTION: (Vanderfluit/Balcombe) to approve the Minutes as circulated. Carried
4. Action Items reviewed and updated
ACTION: Keith to inquire whether there is a version of Respect in Sport that targets Officials.
5. Reports
The following reports were submitted and are attached:
 - a. President Report
Rose provided some background to the Water Polo BC situation prior to Sheila Bouman joining the meeting.

Susan Kemper joined the meeting at 7:27 pm.

Sheila Bouman joined the meeting at 7:30 pm.

- b. Executive Director Report
Keith highlighted that meeting space and the Lodge at Fortius Sport & Health have been booked for the 2018 Summit. There is a viable option to host the awards banquet on site in the gymnasium with the Bistro and Forum dedicated to lounge and banquet spaces.

Keith also noted that she has requested a meeting with the outgoing Office Manager of the BC Summer Swim Association and Synchro BC's Sport Development Director to discuss the working relationship between the two organizations.

- c. High Performance Director Report
- d. Sport Development Director Report
Keith advised the Board that the BC Games Society has reinstated the eligibility of 2 athletes from Prince George to participate in the 2018 BC Summer Games because they were pressured to compete in the last Games to ensure synchronized swimming's viability as a BC Games Sport.
- e. Financial Report
- f. Espoir/World Series Update

MOTION: (Vanderfluit/Balcombe) to approve the Reports as circulated.

Carried

BUSINESS CARRIED FORWARD

- 6. RFD 2018-48 – Approval of Revised Bylaws

MOTION: (Vanderfluit/Kemper) to accept the proposed Bylaws and to call a Special General Meeting of the Synchro BC membership on April 14, 2018 to ask the membership to adopt the proposed Bylaws.

Carried

ACTION: Keith to issue a notice of a Special General Meeting to the membership.

- 7. Synchro Canada Re-Branding

Without any financial commitment at this time, it was agreed that Synchro BC is interested in learning more about the opportunity for a scaled brand development package to potentially align our provincial brand with Synchro Canada's re-branding efforts.

ACTION: Keith to advise Synchro Canada of our interest.

NEW BUSINESS

- 8. Water Polo Proposal (Guest: Sheila Bouman, CEO, viaSport)

It was agreed that Synchro BC will continue to explore the possible opportunity to deliver scaled aquatic services in partnership with other sports through a facilitated process with viaSport and the relevant national sport organizations.

- 9. Kamloops Hosting Bid

Synchro BC recognizes the Kamloops Sunrays desire to host the NS Provincial Championships and that the club and city are exceptional at hosting sporting events, however, there are numerous factors preventing Synchro BC from hosting the 2019 NS Provincial Championships in Kamloops, such as the unplanned financial impact, Canada Winter Games team training commitments, and anticipated changes to the Synchro Canada structure which will impact the provincial competition calendar.

ACTION: Keith to draft a letter in response to the Kamloops Sunrays bid to host the NS Provincial Championships.

10. Ratify RFD 2018-44 –AG11-12 Athletes at Jean Peters

MOTION: (Dickinson/Vanderfluit) to ratify the Executive Committee’s decision to amend rule 4.3.2.1) vi. in 2017-18 Technical Package to:

All AG11-12 athletes may attend Jean Peters (Provincial Stream Provincial Championships), including those who qualify for Espoir Nationals. All AG11-12 athletes will compete at Jean Peters as provincial stream athletes.

Carried

11. RFD 2018-45 – Responsible Coaching Movement

MOTION: (Balcombe/Dickinson) to pledge that Synchro BC will align its practices with Phase 1 of the Responsible Coaching Movement and is committed to ensuring that our athletes and coaches are protected.

Carried

ACTION: Keith to announce pledge to Responsible Coaching Movement to the membership.

ACTION: Leadership Team to review implication of the RCM and to develop strategies for implementation and to encourage member clubs to take the pledge.

12. RFD 2018-46 – Talent Identification Discounted Fees

ACTION: Keith to draft a refund policy for provincial programs for the consideration of the Governance Committee.

13. RFD 2018-47 – Monthly Website Hosting Fees

MOTION: (Vanderfluit/Kemper) to approve a budget line for the remainder of the fiscal year of \$276 to support the hosting of the new website through ideaLever and to approve an ongoing budget line of \$750/year for Website Hosting and Support.

Carried

ACTION: Keith to execute the contract with ideaLEVER.

Keith and Kemper left the meeting at 9:14 pm.

IN-CAMERA

14. Human Resources

Rose provided an update on Human Resource matters.

The meeting was adjourned at 9:43 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES

April 9, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
May 7, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
June 16 or 23, 2018	8:30 AM – 5:00 PM	Fortius Sport & Health
July 9, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
September 10, 2018	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting

October 12-14, 2018
TBD

Summit
AGM

Fortius Sport & Health
TBD